

Matthew T. Coleman

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EDUCATION

TUCK SCHOOL OF BUSINESS AT DARTMOUTH

Candidate for Master of Business Administration degree, June 2028
Consulting Club, Energy Club, Veterans Club

Hanover, NH
2026-Present

OLD DOMINION UNIVERSITY

Master of Engineering Management, ODUGlobal Scholars Medallion Recipient

Norfolk, VA (remote)
2023-2026

UNIVERSITY OF ARIZONA

Bachelor of Science in Mathematics with minors in Mechanical Engineering and Naval Sciences
Naval Reserve Officer Training Corps

Tucson, AZ
2017-2019

PIMA COMMUNITY COLLEGE

Associate of Science and Associate of General Studies - Engineering

Tucson, AZ
2015-2017

EXPERIENCE

UNITED STATES NAVY

Executive Assistant, U.S. Pacific Fleet

Pearl Harbor, HI
2023-2026

- Synthesized inputs across eight directorates and senior civilian leaders, compiling challenging operational data into executive-ready recommendations prioritizing the National Defense Strategy, Indo-Pacific and Fleet Commander initiatives
- Communicated complex policy, operational, and strategic issues to senior leaders across U.S. Pacific fleet concisely, informing actionable recommendations affecting an Area of Operations from the Western United States to the Indian Ocean
- Counseled the Executive Director (Tier 2 SES - two star Admiral equivalent) through development of force policies relating to strategic force laydown, contracting, regulatory compliance, project implementation, and human resources activities
- Coordinated a 19.1-billion dollar budget execution through financial data analysis, effective modeling of capital execution
- Expanded the Executive Director's decision space by streamlining reporting requirements of subordinate directorates by vetting financial models, performance reports, and project management strategies in advance of scheduled meetings with executive
- Pioneered the implementation of generative AI, streamlining efficiency of impact analysis during government shutdowns

Division Officer, USS North Carolina (SSN-777)

2020-2023

- Demonstrated exceptional project management by directing nuclear and non-nuclear divisions maintenance, operations, and executions, winning various honors and commendation from higher level commands, such as the Communications Green "C"
- Executed complex submarine maintenance across cross-functional teams resulting in zero lost operational days while deployed
- Researched, developed, and presented operational plans for two missions vital to national security, resulting in a Navy Unit Commendation for extremely meritorious service in support of military operations during Western Pacific deployments
- Organized specialized teams data inputs, delivering concise recommendations for submarine personnel, systems, and operations.
- Initiated a ship wide maintenance improvement system, reducing workplace accidents and procedural violations
- Led various teams of peers to generate operational plans in a high-consequence geopolitical environment during a deployment
- Awarded Honor Graduate of the March 2022 Prospective Nuclear Engineer Officer's Exam (PNEO), a culminating technical examination of mechanical, electrical, chemical and reactor protection systems administered by Naval Reactors

Submarine Officer - Training

2019-2020

- Completed Nuclear Power School's Officer Course, a six month, master's level intensive nuclear curriculum, mastering principles in nuclear physics, thermodynamics, electrical engineering, radiological controls, and applied reactor plant operations
- Qualified supervisory nuclear plant operator by leading other students' execution of applied technical analysis, real time operational assessments, and casualty response scenarios on an active reactor plant ensuring safe and reliable plant conditions
- Graduated from Submarine Officer's Basic Course by building expertise of managing operational risk through data-driven decision making, problem solving, and leadership in stressful, high-consequence environments

PERSONAL

- Awarded Submarine Warfare Pin, Navy Commendation Medal, Navy Expeditionary Medal, and other personal and unit awards
- Granted eligibility for Top Secret clearance based on a Single Scope Background Investigation
- Hobbies and interests include smoking meat, bagel making, golfing, hockey, and watching football.